

MINUTES

Purpose: Engage Okaloosa County community members in a health improvement process through an open, two-way dialogue.

Attendees: Sgt. Jessica Trimboli, Okaloosa County Sheriff's Office (OSCO), Danielle Wilson, Emerald Coast Child Advocacy Center; Demeika McClendon, OSCO; Dana Crupi, Early Learning Coalition of the Emerald Coast; Beverly Orezza, Families First Network; Amanda Colwell, Florida Department of Health in Okaloosa County (DOH-Okaloosa); Petra Maddens, DOH-Okaloosa; Caitlyn Golding, DOH-Okaloosa; Emily Tash, DOH-Okaloosa

Opening – Emily Tash

- Emily Tash opened the meeting and welcomed attendees.
- Emily reviewed the meeting's purpose and agenda.
- Emily shared that DOH-Okaloosa will now share feedback from the Community Engagement Survey at each meeting. Participants are asked to complete these after OCHIP meetings adjourn.
 - This will allow for greater transparency and make sure feedback is being addressed to meet community members' needs.

Overview of November Pop Up Event – Sgt. Jessica Trimboli

- Sgt. Jessica Trimboli shared that the Healthy Children OCHIP Group will be hosting a pop up event on November 19th to celebrate Family Engagement Month. The event will be held at Chester Pruitt Park in Fort Walton Beach from 11:00 AM – 3:00 PM.
 - Jessica coordinated the event in partnership with Emerald Coast Social Sports (ECSS). They will provide all necessary equipment.
 - The group hopes to encourage engagement between family members of all ages through the event. Parents and children will play the games together and complete bonding activities designed to foster engagement.
- Jessica shared that there will be tee ball and kickball games running every 30 minutes. There will also be corn hole, and she is asking Cinco Baptist Church to bring their carnival games for young children.
 - Dana Crupi volunteered to create a space for infants and children up to age two. She will bring a tent, play items, etc. to set up this area.
- Jessica also shared that ECSS mentioned providing a grill, hotdogs, snow cones, and popcorn to attendees. She will confirm if they are able to provide this.
- Jessica outlined the event setup. There will be partner tables set up at the event entrance and a table for giveaways and raffle ticketing. Food will be set up further into the park and the games will take place on the fields within the park.

Action Items – Sgt. Jessica Trimboli and Danielle Wilson

- Sgt. Jessica Trimboli and Danielle Wilson led the group in a discussion of the action items needed before the event.
- Jessica shared that she created a flyer and shared it with Emily.

- Emily will work with the DOH-Okaloosa PIO to edit the flyer and add partner logos from the OCHIP Group by Friday. Once the flyer is done, Emily will email it to the group and have it professionally printed for distribution.
- Jessica shared that she and the DOH-Okaloosa OCHIP Team previously brainstormed partners to contact for donations and giveaways at the event. The group discussed accepting items like gift cards, discounted tickets to local events or businesses, gas cards, supplies for children, etc.
 - The group discussed contacting the following organizations: United Way Emerald Coast, AMI Kids, Big Brothers Big Sisters, Children in Crisis, Boys and Girls Clubs of the Emerald Coast, A Bed 4 Me, Guardian Ad Litem, and Healthy Start for partnership.
 - Group members with connections to these organizations or others are encouraged to reach out.
 - Partners who are interested in providing information or giveaways are welcome to table at the event. If interested, they need to bring their own tables, chairs, and tent.
 - Donations must be given to the Child Advocacy Center (CAC). If someone needs a write off for the donation, the CAC can provide documentation.
- Dana shared that she can provide tablets to the first 50 event attendees as part of their efforts to promote Vroom, a family engagement app.
- Jessica and Danielle reminded the group that volunteers will be needed to help run the event.
 - Emily shared that the Fort Walton Beach High School softball team was interested in volunteering. Amanda will reach out to the baseball coach. Emily will also contact Choctaw and Niceville athletic directors to see if any other groups are interested.
 - Danielle shared that she has a connection with the Niceville High School Leadership Group. They offered to stuff bags for the event and can possibly provide volunteers the day of.
 - Petra shared that Students Working Against Tobacco (SWAT) students and DOH-Okaloosa staff will also help run the event.
 - Amanda suggested the Okaloosa Walton Medical Reserve Corp may also be interested in volunteering to help at the event. Amanda will reach out to the local lead.
- Danielle suggested we contact the Fort Walton Beach Fire Department. Jessica shared that the Fort Walton Beach Police Department will likely attend also.
- Jessica recommended monitoring the number of possible attendees for the event.
 - The group decided to utilize the OCHIP Facebook group to create a public event. All partners are encouraged to share the Facebook event and flyer on their social media channels.
- Amanda recommended that Bridgeway be invited to provide Narcan to the public at the event.

Closing – Amanda Colwell

- Amanda thanked attendees for participating and asked them to complete the meeting evaluation form to provide feedback.

Next Meeting – October 26, 2022 from 9:30 AM – 10:30 AM at the Early Learning Coalition of the Emerald Coast – 1130 Eglin Pkwy Shalimar, FL 32579

Meeting adjourned at 10:47 a.m.

Action Items	Owners	Deadline	Status
Confirm food coordination and waters	Sgt. Jessica Trimboli	Next Meeting	In progress
Complete flyer with partner logos and distribute via email	Emily Tash	Friday Oct 21 st	In progress
Professionally print flyer	Caitlyn Golding	Friday Oct 21 st	In progress
Contact initial partners for donations and tabling at event	ALL Big Brothers Big Sisters – Demeika Moose Lodge – Jessica	Wednesday Oct 26 th	Not started
Coordinate with Bridgeway for Narcan distribution at event	Caitlyn Golding	Wednesday Oct 26 th	Not started
Share promotional items for goodie bags with Danielle once received	Caitlyn Golding	TBD	Not started
Coordinate goodie bags with Niceville HS Leadership Group	Danielle Wilson	TBD	Not started
Share flyer and event on social media	ALL	ASAP	Not started
Create a list of volunteer duties and jobs needed	Emily Tash	Wednesday Oct 26 th	Not started
Determine liability needed for DOH and ESCC for event	Amanda Colwell and Sgt. Jessica Trimboli	TBD	In progress
Complete event purchases (i.e. tickets, paper products, etc.)	Caitlyn Golding	TBD	In progress